

WEST ORANGE BOARD OF EDUCATION
Public Board Meeting – 6:00 p.m. – September 20, 2010
Hazel Elementary School
46 Hazel Avenue

AGENDA

(Agenda items may be subject to change)

- I. **ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE**

- II. **NOTICE OF MEETING:**
Please take notice that adequate notice of this meeting has been provided in the following manner:
 - A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on May 4, 2010.
 - B. That said notice was sent by regular mail to the West Orange Township Clerk and by e-mail to the Editors of the West Orange Chronicle and the Star-Ledger.
 - C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

- III. **CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF August 23 and September 15, 2010 (Att. #1)**

- IV. **SUPERINTENDENT'S AND/OR BOARD'S REPORTS**
 - A. Academic Students Achievement Program (ASAP) Presentation
 - B. Language Arts Literacy Presentation

- V. **REPORTS, DISCUSSIONS, AND RECOMMENDATIONS**
 - A. **PERSONNEL**

1. Resignations

- a.) **Superintendent recommends approval of the following resignation(s):**

Frederick Cano, Instructional Aide, Liberty School, effective 8/30/10

Mel Levine, Instructional Aide, Edison School, effective 9/1/10

Linda D'Amato, Instructional Aide, Pleasantdale School, effective 8/27/10

Kerry McLoughlin, Instructional Aide, Pleasantdale School, effective 9/1/10

Maria Lagonigro, Instructional Aide, St. Cloud School, effective immediately

Ronald Bowman, Night Shift Custodian, Edison Middle School, disability retirement ,contingent upon acceptance of application to the Division of Pension and Benefits, effective 9/20/10

Dianne Shepherd, Bus Driver, disability retirement, effective and contingent upon acceptance of application to the Division of Pension and Benefits

2. Appointments

- a.) **Superintendent recommends approval of the following appointment(s) at the stipulated contractual rates:**

Jamie Torriello, Instructional Aide, General Education, St. Cloud School, BA-4, \$27,411, effective 9/1/10 (replacement)

David Grant, Sr., Instructional Aide, Resource Room, WOHS, BA-1, \$26,140, effective 9/13/10 (additional – class overage)

Iona Cruz, Library Aide, 6 hours per day, at the hourly rate of \$16.87, effective 9/7/10 (replacement)

Lexi Pavone, Instructional Aide, Pleasantdale School, BA-1, \$26,140, effective 9/1/10 (replacement)

Pier Paolo Mancarella, Instructional Aide, WOHS, BA-1, \$26,140, effective 9/1/10 (replacement)

Lisa O'Kyle, Instructional Aide, Pleasantdale School, BA-6, \$27,658, effective 9/1/10 (replacement)

John Prescott, Instructional Aide, Edison School, Non-degree Step 1, \$24,867, effective 9/1/10 (replacement)

Barbara Levee, Instructional Aide, Gregory School, BA-4, \$27,441, effective 9/21/10 (additional – IEP driven)

Judith Shiffer, Clerical Aide, Washington School, Schedule C Step 4, \$26,104, effective 9/1/10 (job description change)

The following addition(s) to the 2010-2011 Substitute List:

Patricia Polizzano	K-12
Karen Ricciardi	K-12
Sarah Thapar	K-12
Tatiana Pasley Smith	Secretary
Marcy Emont	LMC
Joshua Goldfarb	6-12
Scott Miller	1-8

Staff members and trainers as instructors for West Orange Professional Development Center/Educational Technology Training Center (ETTC) Workshops as per the attached (Att. #2)

Co-Curricular appointment, Redwood School, for the 2010-2011 school year:

- **Joel Perry, Guitar Club**

3. Leave(s) of Absence

- a.) Superintendent recommends approval of the following leave(s) of absence:**

Sheniece Jackson, Grade 6 Language Arts Teacher, Edison Middle School, maternity leave of absence, effective 11/11/10-2/28/11

Melissa Martino, Grade 8 Math Teacher, Liberty School, maternity leave of absence, effective 12/17/10-6/30/11

4. Transfers

a.) Superintendent recommends approval of the following transfer(s):

Special Education Personnel as per the specifications in the attached (Att. #3)

B. CURRICULUM AND INSTRUCTION

1. Recommend approval of the following co-curricular club:

- Guitar Club, Redwood School

C. FINANCE

1. Recommend approval of the attached resolution requesting authorization to hire candidates on an emergency basis (Att. #4)

2. Recommend approval of the 10/20/10 Bills Lists: (Att. #5)

Payroll/Benefits	\$1,737,491.60
Transportation	\$ 412,543.74
Special Ed. Tuition	\$ 722,150.76
Instruction	\$ 153,528.42
Facilities	\$ 696,511.32
Capital Outlay	\$ 733,341.54
Grants	\$ 27,020.69
Capital Projects	\$ 41,518.09
Food Services	\$ 267,650.63
Textbooks/Supplies/Athletics/Misc.	\$ 364,644.10
	<u>\$5,156,400.89</u>

3. Recommend approval of resolution that the West Orange Board of Education approve the contract addendum with Sodexo Management Inc. for the period 7/1/10-6/30/11, and that we, the district, pay a management fee to Sodexo in an amount equal to \$238,268 for the 2010-2011 contract year. Be it further resolved that Sodexo guarantee that the West Orange School District shall receive an annual return of \$50,000 for the 2010-2011 school year. (Att. #6)

4. **Recommend approval of acceptance of donation of Playground Equipment (Toss'N Score and basketball post and backboard) from St. Cloud PTA as per specifications in the attached (Att. #7)**
5. **Recommend approval of acceptance of the Take Charge of Education donation from Target in the amount of \$467.49.**
6. **Recommend awarding of bid for Districtwide Snow Removal to Hoimark Construction and Paving as per specifications in the attached. (Att. #8)**
7. **Recommend awarding of bid for Districtwide HVAC Repairs to Professional Climate Control (primary) and Environ, LLC (secondary), as per specifications in the attached. (Att. #9)**
8. **Recommend approval of tuition and transportation for the 2010-2011 School Year, including Extended School Year, Out-Of-District Placements, as per the attached (Att. #10)**
9. **Recommend approval of service agreement with Caryn Mandel, Behaviorist, through Behavior Wise, LLC for behavioral services for student, as per specifications in the attached, in an amount not to exceed \$4,000 (Att. #11)**
10. **Recommend approval of service agreement with Rocking Horse Rehab for hippotherapy services, in an amount not to exceed \$7,000, for the 2010-2011 school year (Att. #12)**
11. **Recommend approval of Proposal for Redistricting Study by Ross Haber Associates, Inc. in the amount of \$18,000 (Att. #13)**
12. **Recommend acceptance of No Child Left Behind (NCLB) grant award for fiscal year 2011 in the amount of \$1,098,474 (Att. #14)**
13. **Recommend acceptance of \$5,000 teacher's salary grant from the Italian American Committee on Education (Att. #15)**
14. **Recommend that the West Orange Board of Education enter into an agreement with Bederson and Company LLP to assist in studying and recommending cost reductions for the West Orange School District. (Att. #16)**

15. **Receipt of the 2010-2011 Nursing Services Plan for implementation in the West Orange School District. (Att. #17)**

D. REPORTS


- VI. **REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS**
- VII. **MOTION FOR THE NEXT BOARD MEETING to be held at 6:00 p.m. on October 4, 2010 at St. Cloud Elementary School.**
- VIII. **PETITIONS AND HEARINGS OF CITIZENS**
- IX. **ADJOURNMENT**

All attachments are on the website, except those matters involving personnel and pupil confidentiality.

The Public Schools
West Orange, New Jersey

Public Agenda
Date: 9/20/10
Attachment # 2

To: Dr. Anthony P. Cavanna, Superintendent

From: Fil Santiago, Director of Technology 

Date: September 16, 2010

Re: WOPDC and ETTC Instructors

I recommend the following staff members and out-of-district trainers be approved as instructors to deliver workshops for the West Orange Professional Development Center (WOPDC) and Educational Technology Training Center (ETTC) at the contractual rate \$70.00/hour for administrators, and \$73.00/hour for teachers. The rates for some of out-of-district instructors will vary, as outlined below.

Instructor	Name of Course	# of Hours	Payment
Nancy Mullin (In-District Administrator Rate)	Creating Interactive Virtual Tours for the 21 st Century Classroom Using Google Earth	7.5	\$525.00
Frank Iannucci (In-District Teacher Rate)	SharePoint II	7.5	\$547.50
David Vodofsky (In-District Teacher Rate)	Digital Storytelling Using Movie Maker	7.5	\$547.50
Jessica Tybursky (Out-of-District Instructor) **	Introduction to Excel for Administrators	7.5	\$525.00
Jessica Tybursky (Out-of-District Instructor) **	SmartBoard in the Mathematics Classroom	1.5	\$525.00
Jessica Tybursky (Out-of-District Instructor) **	Geometer SketchPad for Algebra I and Geometry	15	\$525.00
John Jangl (Out-of District Instructor)	Working with At-Risk Students	4	\$300.00
John Jangl (Out-of District Instructor)	Classroom Organization and Management Plan (COMP)	3-day workshop	\$1,500.00
Anne Hochman (Out-of-District Instructor)	Literacy Instruction Workshops for School Leaders	4	\$425.00
Anne Hochman (Out-of-District Instructor)	Literacy Instruction Workshop for Teachers	8	\$800.00

** Payment for out-of-district trainer at \$70.00/hour, following the contractual rate for the administrators

C: Mr. M. Kenney

**EXTRACT FROM THE MINUTES OF A MEETING
OF THE WEST ORANGE PUBLIC SCHOOLS
BOARD OF EDUCATION, WEST ORANGE, ESSEX COUNTY, NJ
AS RECORDED IN THE OFFICIAL MINUTE BOOK**

The Board of Education of the West Orange School District, West Orange, in the County of Essex, New Jersey, convened in Regular/Work session on September 20, 2010 at 6:00 P.M., at Hazel Avenue School, 45 Hazel Avenue, West Orange, NJ.

The following members of the Board of Education were present:

The following motion was offered by M and seconded by M and adopted by the Board of Education by the following roll call vote:

The Board resolves to request authorization for the emergency hiring of the following candidate(s): David Grant. The candidate(s) attest that they have not been convicted of any disqualifying crime pursuant to the provision of N.J.S.A.18A:6-7.1 et seq., N.J.S.A.18A:39-17 et seq., or N.J.S.A.18A:6-4.13 et seq., as applicable.

ROLL CALL: Ayes:

Abstain:

CERTIFICATE

I, Mark A. Kenney, Secretary of the Board of Education, of the West Orange Public Schools, West Orange, in the County of Essex, State of New Jersey, hereby certify that the foregoing extract from the minutes of the meeting of the Board of Education of said district duly called and held on September 20, 2010, has been compared by me with the original minutes as officially recorded in my office in the minute book of said West Orange Board of Education and is a true, complete copy thereof and of the whole of said original minutes so far as the same relate to the subject matter referred to in said extract in witness I have hereunto set my hand and affixed the corporate seal of said Board of Education this 21st day of September 2010.

Mark A. Kenney
Business Administrator/Board Secretary

ST. CLOUD SCHOOL
WEST ORANGE, NEW JERSEY

Public Agenda
Date: 9/29/10
Attachment # 7

MEMORANDUM

DATE : August 27, 2010
TO: Dr. Cavanna, Superintendent
FROM: Adam Geher, Principal *AG*
SUBJECT: Playground Equipment

I am pleased to inform you that the St. Cloud PTA would like to generously donate one Toss'N Score and one basketball post and backboard. This equipment will help enhance our playground and be used on the days the children have outdoor recess, but are unable to access Stagg Field. Our Kindergarten students spend most recess periods on our blacktop, so they will truly enjoy this equipment. Our PE program will also benefit from this equipment.

Mr. Csigi met with me to confirm that these items can be installed on our grounds.

Attached you will find the quotes for the two piece of equipment and installation as well as pictures

We look forward to hearing if this project has your approval.

C: Mark Kenney
Robert Csigi
Jennifer Winning and Jill First (St. Cloud PTA Co-Presidents)

The Public Schools
West Orange, New Jersey 07052
Telephone: 973 669-5400
Fax: 973 669-1979

Buildings and Grounds Department

Robert Csigi, CEFM
Director Buildings and Grounds

179 Eagle Rock Avenue

MEMORANDUM

NOTICE OF BID CONTRACT RECOMMENDATION

CONTRACT TITLE: Snow Removal – District Wide All Schools

BID NO: 2-11 DATE ADVERTISED: August 4, 2010

BIDDERS REQUESTING NOTICE: BIDS RECEIVED: August 24, 2010

ANALYSIS OF BIDS RECEIVED AND ACCEPTANCE BY BOARD:

NAME OF FIRM

Hoimark Construction & Paving See Attached Spreadsheet

RECOMMENDED FOR AWARD: Hoimark Construction & Paving

CONTRACT AMOUNT: Snow Removal All Schools per Snow Fall
1' – 5.99" Snow Fall \$8,997.98
6" – 17.99" Snow Fall \$10,347.64
18" and above Snow Fall \$11,697.36

No Snow, No Cost to District

DEPARTMENT(S): Buildings and Grounds

ACCOUNTING DISTRIBUTION:

*The Public Schools
West Orange, New Jersey*

Public Agenda
Date: 9/22/10
Attachment # 14

To: Dr. Anthony P. Cavanna, Superintendent
From: Terry Granato
Date: September 15, 2010
Re: Agenda Item

Please place the following item on the West Orange Board of Education Meeting agenda of September 20, 2010 under Finance.

“Recommend acceptance of No Child Left Behind (NCLB) grant award for fiscal year 2011 in the amount of \$1,098,474.”

See *Allocation Notice Summary* attached.

Thank you.

C: M. Kenney
Dr. Rando
K. Papa

RPT NO. NCLBCV-135680

NEW JERSEY DEPARTMENT OF EDUCATION
NO CHILD LEFT BEHIND ACT CONSOLIDATED FORMULA SUBGRANT
ALLOCATION NOTICE SUMMARY
FISCAL YEAR 2011

DISTRICT: 5680-WEST ORANGE TOWN
COUNTY : 13-ESSEX

TITLE I PART A BASIC, CONCENTRATION, TARGETED & EFIG	\$782,775
TITLE I PART A NEGLECTED	\$9,264
TITLE I PART D DELINQUENT	\$0
TITLE I TOTAL	----- \$792,039
TITLE II PART A	\$177,042
TITLE II PART D	\$1,886
TITLE III	\$84,036
TITLE III - IMMIGRANT	\$43,471
TITLE IV	\$0
TOTAL ALLOCATION	===== \$1,098,474



ITALIAN AMERICAN COMMITTEE ON EDUCATION

686 Park Avenue LL New York, NY 10065
Tel. (212) 772-8755 Fax: (212) 772-8756
E-mail: info@iacelanguage.org
www.iacelanguage.org

July 6, 2010

Dr. Anthony Cavanna
Superintendent
West Orange Public School
51 Conforti Ave
West Orange, NJ 07052

RECEIVED

JUL 12 2010

SUPERINTENDENT'S OFFICE

Dear Dr. Cavanna:

I am pleased to inform you that West Orange Public School proposal was favorably reviewed by our Executive Board. Therefore, funds have been set aside up to the amount of **\$5,000.00** (benefits are not included and are the responsibility of the school/district) to be used **toward a teacher's salary** for the Italian program outlined in your proposal. The grant will be funded upon receipt of Italian federal funds. If such funds are curtailed, you will be immediately notified.

However, due to the recent worldwide economic crisis we have suffered a 45% budget cut from the Italian Ministry of Foreign Affairs, we regret not having been able to fund your proposal for the purchase of **educational material**.

Should you decide to accept funding for the amount of \$5,000.00 toward the teacher's salary, the school will be reimbursed by December 31st 2011. **Reimbursement will take place upon receipt of the following:**

I. DUE SEPTEMBER 1st 2010:

- a. Acceptance letter signed and dated
- b. Italian Program Description form (enclosed)
- c. 2010-11 Membership Application (enclosed) and \$100 check made out to IACE. See membership benefits on the following page.

II. DUE JULY 31st 2011

- a. Payroll Printout demonstrating the teacher has been paid from September to last payroll printout in JUNE.
- b. the completed Payroll Documentation Form which has to be signed by both the principal and the teacher (enclosed).

Please note:

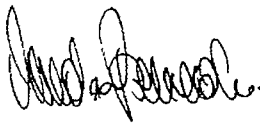
If we do not receive the any above documentation by the corresponding due dates, the award will be considered null and void and funds will no longer be available.

Continued on the next page →

As mentioned on the previous page, the school has to submit \$100 for the 2010-11 IACE membership which entitles you to the following benefits:

- discounts on 9-12 day educational tours in Italy for class and/or family trips with *Arcobaleno ILTE Travels*. Customized itineraries are available upon request. For further information please visit the website www.arcobalenoitalianlanguage.com.
- apply for student exchange programs with schools in Italy during the academic school year.
- apply for participation in the IACE Summer Programs in Italy for students matriculated in a school or center affiliated with IACE.
- professional development workshops in partnership with Italian and US educational institutions;
- library services at the *Italian Resource Center* at Central Connecticut State University in New Britain: www.ccsu.edu/italian; and at *IACE Library* in Manhattan, NY info@iacelanguage.org.
- receive information on NECTFL, COLT, NYSAFLT, and ACTFL conferences on the teaching of foreign languages. Receive free or discounted passes if available.
- educational assistance and consulting services.
- ten percent discount on all educational tools purchased from La Scuola Ed.: www.lascuola.it.
- discounts for selected Italian cultural events and performances, such as Italian Operas and Musicals.
- the right to vote in the General IACE Assembly.
- free membership to *ProgettoScuole.org*.

Sincerely,

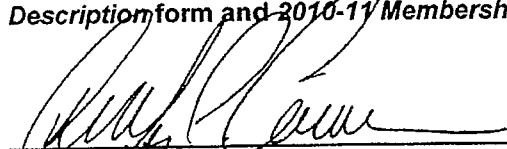


Berardo Paradiso
President

Cc: Edwin Acevedo

Enclosures: 1. *Italian Program Description form* 2. *2010-11 Membership Application* 3. *Payroll Documentation Form*

Please sign below to indicate acceptance and mail to IACE along with the *Italian Program Description form* and *2010-11 Membership Application*.



Dr. Anthony Cavanna

8/31/2010

Date